



**Knights of
Columbus®**
Kentucky
State Council



PROGRAM GUIDE

State Deputy

Luke A. Williams (Pam)

2024-2025

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FOREWORD

The Knights of Columbus was founded by Father Michael J. McGivney and a small group of parishioners in the basement of St. Mary Catholic Church in New Haven, Connecticut in 1882. As a fraternal, benevolent society of Catholic men, they set out to provide much-needed security for widows and orphans of Catholic parishioners. Our goal is to help men, their families and their parishes grow closer to Christ. Through our programs and resources, we provide opportunities to live and spread the Catholic faith as well as serve their families, parishes and communities especially when it matters most. My hope is that this Program Guide provides you with a reference tool to help us to promote the four principles of our order: Charity, Unity, Fraternity, and Patriotism which are the building blocks to “Building Better Disciples”.

Peace In Christ,
Luke A. Williams,
Kentucky State Deputy

State Program Director

Council programs should be a diverse combination of “Building the Domestic Church”, State Council programs, and local council programs. The contents of this report will give councils guidance in developing a diverse set of council programs. The keys to success are early planning, effective leadership, and proper execution. Manage the programs throughout the year and you will be sure to enjoy a successful year.

“Faith in Action” remains the focal point of the Supreme program model for this year. It is based upon the “Building the Domestic Church” initiative. Councils must familiarize themselves with this program to develop their program portfolio. Programs that the council plans to do must be developed where possible in the spirit of “Faith in Action”. Plan your program portfolio now to meet the requirements of the Columbian Award. The “Faith in Action” guide can be found at: <https://www.kofc.org/en/resources/faith-in-action-programs/overview/10907-faith-in-action-guidebook.pdf>. The goal and intent of “Faith in Action” is to put more concentration on quality Faith and Family oriented programs. The four program categories include **Faith, Family, Community, and Life**. All Grand Knights, Program Directors, and Deputy Grand Knights should familiarize themselves with “Faith in Action” right away.

It is a proven fact that councils that have an effective and diverse set of programs that support the needs of the membership, parish, and the community are key factors in a successful council. As effective programs result in membership growth, it should be the council’s top goals to achieve Star Council status and to earn the State Deputy Award. The Grand Knight and Program Director should track their progress of both of these prestigious awards through the year.

It has been found that when the Grand Knight and Program Director (at a minimum) meet with their pastor(s) to identify how the council can become more involved with the parish(es), a more harmonious relation exists between the council and parish(es). This should be done as soon as possible. The goal is for the council to become more fully integrated into the parish and their activities. Develop a list of programs and activities for the council to implement based on the pastor(s) input. Share “Building the Domestic Church” and “Faith in Action” with the pastor(s) to assist in the effort.

Your pastor(s), members, District Deputy and State Officers should all be used for program ideas throughout the fraternal year.

Councils should develop a program calendar no later than August 1st to include the programs identified by the pastor(s). Additional programs should be chosen from the categories listed above as well as local programs that have previously been successful in the council. The program portfolio should be a diverse representation from all four of the categories – Faith, Community, Family, and Life.

Councils should appoint a chairman for each program planned at the outset of the fraternal year to ensure that the program is on track and effective. Programs should be conducted in a manner that involves all members of the parish wherever possible. Upon event completion, Report your actions to supreme on form 10784. This will also assist in completing the “Columbian Award” (SP7).

The State Program Director working with each State Program Chairman will communicate monthly specific Supreme and State Council programs to be conducted that month as well as programs in the coming months that councils should be planning now. Communication will be done through the State Council Newsletter, emails, and personal contact where necessary.

Councils should identify programs they have conducted that they are particularly proud of and write them up on form STSP for consideration as one of the four State program award winners at the State Convention. More information can be found at [Council Forms | Knights of Columbus \(kofc.org\)](#).

The requirements for the Kentucky State Awards are listed in this guide. The requirements for the Supreme Awards, including the McGivney, Founder's, and Columbian awards can be found at the Knights of Columbus Supreme website at: [Star Council Award | Knights of Columbus \(kofc.org\)](#).

It is important that reports are sent to the correct chairman on time. Each report lists the persons that the report should be sent to and the deadline. Please be diligent in this effort. By submitting it to the wrong person and/or sending it in late, you will likely not be credited properly for your activity. **Don't wait until the State Convention to correct any errors.**

The time period for reporting activities is April 1, 2024 through March 31, 2025. It's important that all activity reports be sent to the Program Director no later than March 15, 2025. This is a hard deadline to allow time to compile data, determine the winners, and have the awards made before the State Convention.

The Star Council Award is given by Supreme Council and is the highest award a Knights of Columbus council can receive. At the close of the Fraternal Year on June 30, 2025, requirements for receiving Star Council must be met. These requirements are clearly listed in this guide. Every council should work toward the lofty goal of becoming Star Council.

If you have any questions or need an update at any time during the fraternal year, feel free to email me.

Fraternally,

Fred Meade

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Requirements for State Program Awards



State Program Director Award (SPDA)

- Complete and submit the SP-7 Columbian Award applications to the Program Director by March 31, 2025 for review. At least four (4) activities in each of the four service areas: **Faith, Community, Family, and Life**. Reports can be sent directly to supreme until the due date of June 30, 2025 but will not be included for consideration of the SPDA
- Councils must be current with “Safe Environment” as prescribed by supreme
- Councils must have recruited one (1) new member into their council
- The following reports must be made **timely** to Supreme Council:

Officers Chosen (Form #185), Service Program Personnel (Form #365), Audit due August 15th (Form #1295-1), Fraternal Survey (Form #1728), and Audit due February 15th (Form #1295-2)

State Deputy Award (SDA)

- Councils must qualify for the State Program Director Award (see above), and
- Councils must accumulate a minimum of **800** program points
- *Any Council that meets all the requirements for Star Council on or before March 31, 2025 will automatically qualify for the State Deputy Award regardless of Program Points earned (See Star Council Requirements).*

If you have any question or problem of any kind, do not hesitate to contact me. I want every council to receive the highest award that they are entitled to have, working together we can achieve that goal.

Council Tally Sheet

State Deputy Award Tally Sheet
April 1, 2024 through March 31, 2025

Supreme Recommended Faith in Action Programs		Possible	Points Awarded
(Reported on Form 10784)			
Faith	RSVP	25	
	Into the Breach	15	
	Spiritual Reflection / COR	10	
	Holy Hour / Rosary (no max)	10	
	Eucharistic Adoration or Procession	25	
	Other	10	
Family	Food for Families	25	
	Family of the Month	15	
	Family Prayer Night (no max)	25	
	Family Fully Alive	25	
	Other	10	
Community	Habitat for Humanity / Helping Hands (per project)	25	
	Global Wheelchair Project	25	
	Coats for Kids	25	
	Disaster Relief	25	
	Other	10	
Life	March for Life	25	
	ASAP (each \$500 donation)	75	
	Ultrasound Initiative	50	
	Special Olympics	20	
	Pregnancy Center Support (not under ASAP)	20	
Other	10		

Supreme Council Reports

(required for Program Director and State Deputy Awards)

Officers Chosen (F185) by 6/30/24	20
Service Program Personnel (F365) by 6/30/24	20
June Semiannual Audit (F1295) by 8/15/24	20
Fraternal Survey (F1728) by 1/31/25	20
January Semiannual Audit (F1295) by 2/15/25	20
Columbian Award (SP7) by 6/30/25 (to SD/PD by 3/15/25)	20

State Reports, Meetings & Fees

GK & FS data to State Executive Secretary by 6/30/24	25
Tootsie Roll Drive Report submitted	25
State "Per Capita" paid by 2/28/25	25
Participate in KY Heavenly Pennies Program	25
Submit Council History report to State Historian	25

Membership & Other Council Programs

Host combined degree (report on F10784)	30
Membership Drive (report on F10784 as "other" under "Faith")	50
Membership quota	75
Over membership quota (per each member over quota)	25
Award "Shining Armor" award (report directly to SPD via email)	10

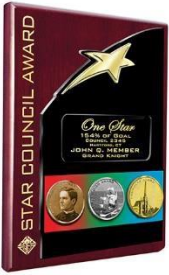
Memorial Mass for deceased council members (report on F10784)	25
Conduct council corporate communion (report on F10784)	25
Submit "Roundtable" report (F2629)	25
Donate to KY Charities Raffo Fund (minimum of \$50)	5
Participate in "Football Frenzy" (minimum 25 tickets sold)	25
Participate in "Basketball Slam" (minimum 25 tickets sold)	25
Support Special Olympics (see item 19 on following page)	50
Support Catholic Scouting (report on F10784)	15
Contribute to KY "Culture of Life" fund (minimum of \$100)	<u>50</u>
Total	1,185

State Deputy Award Tally

Descriptions of the line items for the State Deputy Award Tally Sheet are as follows:

- 1) **Supreme Faith in Action Programs:** These programs are listed in the guide book on supreme's web site: [For Members - General Members | Knights of Columbus \(kofc.org\)](#)
- 2) **Supreme Council Reports** include all of the reports that must be submitted to Supreme with the respective due dates. Reports will be accepted by supreme after the due date with the exception of the Columbian Award which must be submitted by June 30.
- 3) **GK and FS Data** is required for the State Council to be able to contact the council leaders. Required data includes the officers' names, addresses, phone numbers, email addresses, as well as the council address and phone number. This data is to be reported to the Executive Secretary by June 30 to allow inclusion in the State Directory.
- 4) **Tootsie Roll Drive Report for KAPID:** Councils should conduct a Tootsie Roll drive during the year to raise funds for persons with intellectual disabilities. Funds are split between KAPID and the council's respective local organization. A report is required to be filed with KAPID and can be found at [Forms-Kentucky \(kykofc.com\)](#)
- 5) **State Per Capita:** Points are awarded for paying the council's State per capita assessment.
- 6) **KY Heavenly Pennies:** Points are awarded for donating funds as part of the Heavenly Pennies Program supporting diocesan seminarian development.
- 7) **Submit Council History Report:** Points are awarded for submitting the council's history report to Historian Billy Hancock, PSD. Suggested content includes full council name and number; institution date; number of charter members (including names if possible); Charter Grand Knight; current Grand Knight; current number of members; prominent members; milestones; awards; special recognitions; and special activities.
- 8) **Hosting Degrees:** Councils earn points for hosting combined degrees and reporting on Form 10784.
- 9) **Membership Drive:** Councils earn points for holding up to two membership drives and reporting on Form 10784.
- 10) **Membership Quota:** Councils earn points for achieving their membership goal and additional points for surpassing it.
- 11) **Shining Armor Award:** Councils earn points for having at least one member earn the Shining Armor Award from the Supreme Council. More info can be found at [shiningarmor.pdf \(kofc.org\)](#)
- 12) **Memorial Mass:** Councils earn points for holding a mass for the remembrance of their deceased members.
- 13) **Corporate Communion:** Councils earn points for coming together as a group in celebration of the mass.
- 14) **Clergy Appreciation & Recognition:** Councils earn points for hosting an event to recognize the clergy of the parishes they serve by filing form 10784 specifying "other" under the "Faith" category
- 15) **Roundtable Report:** Submitting Form #2629 earns points. The form can be found at [2629 Roundtable \(kofc.org\)](#)
- 16) **Raffo Fund:** Donating funds for Seminarian Support through the KY State Charities Raffo Fund earns points.
- 17) **Football Frenzy:** Councils that sell at least 25 tickets as part of the Football Frenzy program through the KY State Charities. Information is provided by the State Warden.
- 18) **Basketball Slam Sweepstakes:** Councils that sell at least 25 tickets as part of the Basketball Slam Sweepstakes program supporting Disaster Relief. Information is provided by the State Warden.
- 19) **Support Special Olympics:** Points are based on a donation of at least \$250 to Special Olympics or participate in an event (eg: Big Brown Truck Pull, Polar Plunge, assist with regional or state games, etc). Points are awarded for each event/donation. Report on Form 10784.
- 20) **Scouting:** Councils that support scouting will earn 15 points.
- 21) **State Culture of Life fund:** Councils that donate at least \$100 to the fund which supports state activities.

Star Council Award



To Qualify for Father McGivney Award (membership) - Attain membership quota based on intake only - No submission is required - monitor "Monthly Council Statement" to ensure new members are credited.

To Qualify for Columbian Award (programs) - Submit Form SP7 and is accepted by Supreme by 6/30.

To Qualify for Founders' Award (Insurance) – Participate in 2 Fraternal Benefit Seminars, either virtually or in person, with the required number of attendees and file Form 11077.

Complete and timely file the Annual Survey of Fraternal Activity (Form 1728) and be in good standing as of the end of the Fraternal Year ending June 30th.

Star Council Award Checklist

The criteria for achieving the premier Star Council Award is as follows:

- ★ The **Service Program Personnel Report** (Form #365) must be sent in by **June 30th**. This report is required to be eligible for all Supreme awards. This form must be sent in with the **Retention Chairman** being named or the **State Deputy will not allow** any member to be suspended from the council.

Date #365 filed at Supreme: _____

- ★ **Supreme Per Capita** must be paid.

July per capita must be paid by **October 10th**.

Date Paid: _____

January per capita must be paid by **April 10th**.

Date Paid: _____

- ★ **Annual Survey of Fraternal Activity**, (Form #1728) is due to Supreme by **January 31st**.

Date #1728 filed at Supreme: _____

- ★ The **Columbian Award** Application (Form #SP-7) must reach the Supreme Council office and be accepted by **June 30th** (no exceptions). Each council must report on at least 4 activities in each of the following service areas; Faith, Community, Family, and Life. There are many Supreme programs that can satisfy specific activity requirements. Consult the "Faith in Action" program resource guide on Supremes' website.

Date #SP-7 filed at Supreme: _____

- ★ **McGivney Award (membership quota)** must be achieved by **June 30th**. The quota for councils is 6% based on intake only or a minimum of 5 members or max of 15 members. The council quota is listed on the "Council Statement – Summary and Payment Coupon", which must be downloaded from "officers' On-Line.

Membership Quota: Quantity _____ *Date achieved* _____

- ★ **Founders Award (insurance quota)** must be achieved by **June 30th**. There is no quota, but 2 "Fraternal Benefit Seminars" must be held and reported to Supreme by the Grand Knight on Form 11077. Must be a total of either 10 (for councils of 99 or less) or 14 (for councils with membership greater than 100) eligible individuals in attendance.

Fraternal Benefit Night 1: Date _____ *; Number in attendance:* _____

Fraternal Benefit Night 2: Date _____ *; Number in attendance:* _____

- ★ **Safe Environment Training** requirements must be met for the Grand Knight as well as the Program, Community, and Family Activity Directors. Community and Family Directors also require a background check be performed.

Grand Knight Training Complete – Date achieved _____

Program Director Training Complete – Date achieved _____

Community Director Training Complete – Date achieved _____

Family Director Training Complete – Date achieved _____

State Deputy Unity Award

The State Deputy Unity Award was instituted at the 2023 and was to recognize multiple councils and or districts working together for a “charitable cause” that may benefit a certified charitable organization, such as a Pregnancy Center(s), a local food bank(s), a St Vincent DePaul center, a pro-life activity, such as funding an Ultrasound machine or a Baby Box or by holding a fund raising activity to support KY Special Olympics or what other great ideas that councils & districts may come up with.

District Deputies should provide the State Deputy a write up of the event to include: Scope of project, Councils involved, impact to community or organization, etc. Submission must be received by March 15th. The award will be presented at the State Convention.

Dentinger Lifetime Service Award

This award is named for Father Roy Dentinger, who was the first recipient of the award. Father Dentinger served the order as a local and State Chaplain for well over twenty years and as a priest for over sixty years. His ten years as a State Chaplain was an inspiration to all who had the privilege of knowing him.

This award is the only award given by the State Council in recognition of a lifetime of Service. It is meant to honor a brother knight who has been a member of the order for at least twenty years of continuous service and whose service to the order is exemplary in every respect.

The nominations form is on the state web site and may be completed by any member in good standing any time up to **March 15th** of the fraternal year. The state officers will review the nominations and decide if there is a winner. No more than one award will be given in any fraternal year with no requirement to give one every year. Nominations should be sent to the State Deputy per the State Directory

Knight of the Year

In the past each council has been encouraged to have a Knight of the Month and a Knight of the Year. Each council is now encouraged to write a report about their Knight of the Year and submit it to the State Deputy by March 15th each year. The State Officers at the April Awards meeting will select a Kentucky Knight of the Year from those submitted by the local councils.

Current and Past State Officers are excluded from consideration for this award. The Knight of the Year will be presented a plaque at the State Convention Awards Ceremony. No more than one award will be given in any fraternal year with no requirement to give one every year. Nominations should be sent by **March 15th** to the State Deputy and State Program Director per the State Directory.

State Blessed Michael McGivney Award (Formerly Chaplain of the Year Award)

The Chaplain of your council is very important to the life and growth of your council and the Knights of Columbus. The Chaplains Handbook, a guide furnished by Supreme says; *“As an organization of Catholic men who are conscious of their responsibilities to the mission of the Church, the Knights of Columbus look to their Chaplains for encouragement and guidance so that their motivation may be duly spiritual and their thinking in harmony with the teachings of the Church and he policies of the local Bishop and Pastors.”*

To express our appreciation, we conduct a “State Blessed Michael McGivney” award program annually. A Council Chaplain, one from each of the four dioceses, is chosen and recognized at the State Convention. It is our intent that this award not only recognizes our council Chaplains but will encourage other priests to serve as future Chaplains. An even greater hope is that this award might inspire some of the members of the parish to consider the priesthood as a life commitment and vocation.

To nominate your Chaplain, complete supreme form SBMMA explaining how your council has benefitted from his support and involvement. The State Chaplain and the State Deputy will review the nominations and determine the awardees. Nominations can be sent anytime during the fraternal year but must be received by **March 15th**.

It is important that we recognize what our Chaplains do for our councils. Without their support some of our councils would cease to exist or never have been instituted. They help and guide us in many of the activities that we undertake. This award is one small way that we can show our admiration, appreciation, and respect for our priests. Additionally, it gives us a chance to publicly recognize that they are important not only to our council but also to their parishioners and the community-at-large.

Family of the Year

Some councils have a member that gets involved in almost all activities of the council. Some councils have a member and his spouse that get involved in almost all activities of the council. Some councils have a member and his spouse and their children that get involved in almost all activities of the council. Then there are some councils that a member and his spouse and their children get involved in council activities, parish activities and community activities. This is the family that needs to be nominated by your council as “Family of the Year”. This is the family that goes the extra mile to help the council, parish and community.

To nominate a family for “Family of the Year” complete supreme form **10680**. You may also include photographs, news clippings, letters of commendation and other items that will tell more about the family. Put it all together in a booklet form. Completed nominations will be sent to the Program Director, to **be received by March 15th**. All of the entries will then be given to the judging team as selected by the State Deputy. The family chosen as “Family of the Year” will be invited to the Kentucky State Convention as special guests to receive the “Family of the Year” award from the State Deputy.

The winning nomination will be sent to Supreme for consideration as the International “Family of the Year”. If they are chosen, they will be invited to the supreme Convention in August to receive the award from the Supreme Knight.

Any questions contact State Program Director

Single Service Program Awards

Annually, the Service Program Awards competition recognizes those councils conducting outstanding projects in each of the 4 categories of the Service Program: **Faith, Community, Family, and Life**. Every council is eligible to compete for the awards being offered on the State and Supreme Council level.

Each Jurisdiction is responsible for selecting the single best Faith, Community, Family, & Life program conducted by an individual council between April 1st & March 31st of the fraternal year. Those councils competing for the State award must submit, to the State judging team, Supreme form #STSP and any photos, news articles and any other items that explain more of what the activity was. The form #STSP has instructions on what should be included with the form. It should be sent to the State Program Director. Each entry must be received by the Program Director by March 15th. State winners are announced at the State Convention.

The state winners of each service area are then submitted to the Supreme Council for consideration for the International Award. The International Award-winning council's Grand Knight and his wife of each service area will be awarded a trip to the Supreme Convention in August where the International Award will be presented.

Remember, this award is based upon **a single project or activity conducted by the council during the current fraternal year**. It is not based upon an accumulation of activities in a particular service area.

Any questions please contact the State Deputy or Program Director

Guidelines for Single Service Program Awards

To determine under which program area the project or activity should be entered ask this question: “**Who benefitted most from the program?**” If a fund-raiser was conducted to build a new parish hall, it's a “Faith” activity. If the council members organized a community rosary for the unborn, it's a “Life” activity. If you need help in determining the proper category, contact the state Program Director.

Basis for judging:

- *Nature of the activity:* Does this demonstrate the objectives of the Service Program – Catholic, family, fraternal, service?
- *Participation of membership in the project:* How many members participated? What percentage of the entire membership participated?
- *Results:* What were the benefits derived from sponsorship of the project? How did the results affect the Church, community, council, family or youth?
- *Program originality:* Was the program something new?
- *Committee planning:* How effectively was the program organized? How much detail was involved in staging the event?
- *Delegation of responsibility:* How many members served as workers, planners? What type of organization was established for the implementation of the project?
- *Publicity:* How effectively was the program publicized throughout the area – radio and television, local and diocesan newspapers, and council newsletters?

FAITH ACTIVITIES

As we enter into a new fraternal year, we once again are battling challenges to the Catholic Church and Christianity as a whole from the ACLU and other anti-religious groups. To combat these movements, we have

to display our God and our religious beliefs whenever and wherever possible. As a Knight advances through our degrees, he pledges: to maintain unity; to practice virtues of charity and brotherly love; to exemplify in all his relations with his fellow man the sublime teaching of the Holy Mother Church. The Knights of Columbus is first and foremost a Catholic men's organization. The pledge and dedication of any K of C council to its local church should be a matter of profound satisfaction to the pastor. Now is the time to show our local churches and our communities that there is a need for the strength, character and tradition of service that are the essence of every Knights of Columbus council.

It should be the goal of every council across the state of Kentucky to be more visible and active in their local parishes. Some suggestions on achieving these goals are as follows:

Pastor Meeting

Set up a meeting between the pastor of your local parish and your program personnel. What is expected from your council in the way of leadership, special talents, financial aid or maintenance of church property? Present a calendar of upcoming council events and ask for support and assistance for these K of C activities.

Corporate Communion

Some councils use the Fifth Sunday of a month for a Memorial Mass for deceased Knights and encourage the members of the council to receive Holy Communion at that Mass. Some have a breakfast for the council members after the Mass. A new Supreme program has been instituted to hold a Fifth Sunday Rosary that could be done in conjunction with the Corporate Communion.

Lay Ministers

Encourage members of the council to serve as lay ministers in their parish. Many members already serve as commentators, lectors, Eucharistic Ministers and ushers.

Icon/Silver Rose

When the Marian Icon or Silver Rose is scheduled to come to your council, encourage the members and parishioners to take part in this devotion to Our Blessed Mother.

Religious Life

Support and encourage vocations to the religious life. The RSVP program is an excellent means to support vocations. Vocations are the work of all people as everyone has a vocation in life. It is our job as Knights to pursue vocations of service to our church.

We should work to create awareness that God calls everyone to a special vocation to serve Him, either as a cleric, religious or lay person in the Church; to provide the proper climate so people will be able to hear God's voice; & motivate people to listen and respond to God's call;

Other Programs

Other activities that fall under the Church category include: Supreme programs "Building the Domestic Church: The "Family Fully Alive", "Keep Christ in Christmas", and "Marian Prayer Program"; support of the Kentucky Charities Raffo Fund; "Kentucky Heavenly Pennies Program"; "Knights of Columbus Traveling Chalice"; Clergy Appreciation; RCIA sponsorship; "Welcome Home" programs; Faith Formation; and Eucharistic Adoration to name a few. The Supreme Council featured Church Program is "Refund Support Vocations Program" (RSVP).

For assistance contact the State Faith Director or State Program Director as listed in the State Directory

Knights of Columbus Traveling Chalice

The Knights of Columbus Traveling Chalice [KCTC] offers councils a simple, reverent means for praying for vocations by giving an opportunity for young people to view, touch and revere the presence of a Knight's Chalice while praying for a priest to come and use that chalice.

Each council recruits Knights to be "prayer battle-buddies" who take a 4th Degree Knight's memorial chalice home with them and return it with a "prayer log" at the



next council meeting. Each Knight, with their family, would participate for two weeks before turning the Chalice over to the next “prayer battle-buddy”. A pamphlet is available through the State Council that details the daily prayers and has a place for participants to sign off each day.

Kentucky’s Heavenly Pennies Program

The Kentucky’s Heavenly Pennies Program (KHPP) is predicated on the old adage of a penny saved is a penny earned. It is also based on the concept of the time value of money. Money saved, no matter how small the amounts, when done so on a routine and consistent basis over time, will result in significant savings. The monies earned through the KHPP will be used to support vocations in the State of Kentucky.



The KHPP container given to each Council is to be used for collections. At every Knights of Columbus meeting, event and function, pass the jar and let everyone know that the money placed therein goes to support vocations in their area. The monies turned in to the Kentucky State Council twice annually (on or before December 15th and on or before April 15th) will be distributed to the Diocese/Archdiocese in which each individual Council resides for the purpose of supporting vocations.

The key to conducting a successful KHPP campaign in your Council is consistency. Pass the jar at every opportunity and once again set the standard as the Strong Right Arm of the Catholic Church.

For additional information contact the State Heavenly Pennies chairman or State Program Director as listed in the State Directory.

Refund Support Vocations Program (RSVP)

Through the Knights of Columbus Refund Support Vocations Program, councils, assemblies and Squires circles “adopt” one or more seminarians or postulants and provide them with financial assistance and moral support. RSVP money can be used by those in religious formation for tuition, books, emergency expenditures or other living expenses. Knights should provide more than financial support though. Members are encouraged to write letters, sponsor dinners, and invite the men to join the Order and most importantly to pray for their success and vocations.

Since the program’s start in 1981, millions of dollars have been raised and contributed to seminarians, postulants and novices. Past Supreme Knight, Carl Anderson said, “Our goal continues to be the adoption of every seminarian in the United States and Canada through our RSVP program.” The Kentucky State Council founded the *Rev. Charles P. Raffo Fund*, in honor of Kentucky’s first State Chaplain, to achieve this goal in Kentucky as set forth by the Supreme Council.

Seminarians are defined as those enrolled in the first formation programs for priesthood. Postulants are defined as men or women enrolled in first formation programs for religious life. This applies also to those special institutes of the consecrated life known as Secular Institutes. Programs for the diaconate or for continuing education of a priest or religious are not included in the RSVP program.

Application form #2863 for refund payments and the sponsor award plaque can be found on supreme website. All application forms should be submitted between April 1st and June 30th. A gift of \$500.00 qualifies for a refund if it is divided between two beneficiaries, but no more than two per \$500.00 gift.

Even though the refund aspect of RSVP is important, it is secondary to the moral support aspect. The RSVP Program will only be fully effective when the “adopted” persons become known to the Knights and their interest in them moves them to encourage vocations in their own communities and families.

In reference to moral support, the award plaque will be a meaningless symbol if it does not signify ongoing and substantial interest in the adopted seminarian or postulant by the members of the council.

Contact the State RSVP chairman listed in the State Directory for additional information.

COMMUNITY ACTIVITIES

Wherever we live, whether it is in Paducah, Lexington, or Ashland, we all have perceptions of “Community”. Community undoubtedly means different things to each of us due to our particular experiences.

Every individual has a voice in shaping the world around him and everyone can make that voice heard. Your voice is important, and you should make it heard in your community. Making a difference in the lives of those with whom we come in contact in business or social environments says, “I care”.

Your community offers limitless opportunities for action. Look for something that is needed and workable in your community. Get your Brother Knights to join the effort. Here are some examples:

- Actively participate in statewide programs. Special emphasis will be placed on the Tootsie Roll Drive in the fall. Participate and get others to help.
- Be involved in Education. Good education in these times is an important matter for the children of your community and will help shape the course of their future. Good schools are vital to this concern.
- Find out what your community has in the way of recreational and cultural opportunities. Ask yourself what it lacks. Find out what you can do to help.
- Show pride in your country by displaying the flag proudly and properly.
- Look in the “Faith in Action” booklet from Supreme Council for a whole host of proven ideas and community programs including Habitat for Humanity and Global Wheelchair Mission.

Other Community activity suggestions include: Promoting religious freedom; support of the Stewards of Appalachia; support of the “Kentucky Association for Persons with Intellectual Disabilities”; Tootsie Roll drive; Community beautification; Planting trees; Hosting a Mass for police, firemen and paramedics; Natural disaster relief; Adopt a Highway; and Voter registration, to name a few. The Supreme Council featured Community Programs are “Coats for Kids”, “Habitat for Humanity”, and “Global Wheelchair Mission”.

Your boundaries are virtually limitless! Just about everything that your council does can be aimed at your community. Contact the state Community Activities Chairman listed in the State Directory for additional assistance.

Coats for Kids

Distributing coats to needy children not only fills a vital need in the community, it is also an excellent way to build



camaraderie among members and prospects. Seeing the joy that getting a new winter coat brings to a child will help prospects to see the Knights of Columbus as an organization they want to be a part of. Over the years, Knights of Columbus councils have distributed more than 72,000 winter coats to needy children.

- Make Coats for Kids a project for the entire parish community.
- Assess the need in the community. Pastors and Catholic school principals can be excellent resources in identifying children who would benefit from this program.
- Determine how much of the need the council can meet. Consult “Supplies Online” at kofc.org for coat pricing.
- Use council funds or conduct targeted fund raisers to purchase needed coats. Coat drives in the council or parish are great ways to supplement the coats purchased.
- Purchase the coats using the form on www.kofc.org/coats
- Schedule a distribution date, time and location. Parish halls, Catholic school gyms or council homes all make good distribution sites.
- Secure manpower. Invite the entire parish community to participate.
- Publicize the distribution among the recipients. Also, advise local media.

Any council that conducts a “Coats for Kids” program, and meets the minimum requirements, will receive credit for two lines in the Community section of the Columbian Award (SP-7).

Contact the Community Activities Chairman, listed in the State Directory, for additional assistance.

Habitat for Humanity



Habitat for Humanity seeks to eliminate poverty housing and homelessness one family at a time. The organization assists in providing quality-built, affordable homes to needy families by cooperatively involving the future homeowner with community volunteers and suppliers to build or renovate the home. Knights of Columbus members and their families have contributed millions of hours to Habitat building projects, and donated millions of dollars to those projects. Habitat for Humanity building projects are excellent opportunities to show prospective members what the Knights of Columbus is all about. The steps involved in participating in Habitat for Humanity include:

- Contact the local Habitat for Humanity affiliate in your community. Visit www.habitat.org or email volunteer@habitat.org for information on your local affiliate. They will be able to brief you on the volunteer opportunities available to council members, prospects and families.
- Involve the entire parish community in the project. This will increase exposure for the council and the project and will help volunteers develop the skills to build a home.
- Develop a calendar of Habitat for Humanity build dates and advise council members and parishioners well in advance so they can participate.
- Make this a family project. Wives and children can help build and enjoy the camaraderie that comes with completed build projects.
- Hold a “Thank You” or “Open House” event for all that participated in the build. Make a presentation other programs and activities in which the council is involved. Then ask those prospects to join.

Any council that participates in a Habitat for Humanity building project, and meets the minimum requirements, will receive credit for two lines in the Community section of the Columbian Award (SP-7).

Contact the Community Activities Chairman, listed in the State Directory, for additional assistance.

Global Wheelchair Mission



In 2003, the Knights of Columbus teamed up with The Global Wheelchair Mission (www.amwheelchair.org) to help bring wheelchairs to those who lack freedom of mobility. Since then, Knights in the U.S. and Canada have sponsored the distribution of some 30,000 wheelchairs in Argentina, Colombia, Cuba, the Dominican Republic, Ecuador, Guatemala, Jordan, Mexico, Morocco, Oman, Panama, the Philippines, Poland, the United States and Vietnam.

The Global Wheelchair Mission purchases wheelchairs in bulk and delivers them by sea containers around the world.

For every donation of \$150 received by the Global Wheelchair Mission, it can deliver a brand-new wheelchair which would cost over \$500 in a medical supply store.

They are shipped by 100 to 280 wheelchair containers directly from the factory to the destination countries at no cost to the recipients.

Councils, assemblies and circles are encouraged to promote this program to their membership, inviting personal consideration, as well as implementing this as an ongoing charitable event.

Any council that participates in the Global Wheelchair Mission program, and meets the minimum requirements, will receive credit for two lines in the Community section of the Columbian Award (SP-7).

Contact the Community Activities Chairman, listed in the State Directory, for additional assistance.

Knights of Columbus Free Throw Championship



Since 1972, councils have sponsored the Knights of Columbus International Free Throw Championship for boys and girls between the ages of 10 and 14.

The championship is set up to have the contestants compete within their own gender and age group tossing 15 consecutive Free Throw attempts. All competition starts at the local level. Winners move on to the district, regional, and state levels. From there, some make it to the international level for championship competition in their group.

The recommended time frame for the Knights of Columbus Free Throw Championship is:

- **Council Championship – January.** The time and place are the responsibility of each participating Council. The entry form/score sheet and proof of age of each winner are to be forwarded to the District Deputy after the local competition.
- **Regional Championship — February.** The District Deputies of each region are responsible for determining the time and place for their regional competition.
- **State Championship — March.** The time and place will be determined for the State competition by the Free Throw Chairman.

There are to be NO CASH AWARDS of any kind to any winner at any level of competition. This must be adhered to so as not to jeopardize the amateur status of any winner.

More information about and the rules for the Knights of Columbus Free Throw Championship can be obtained by sending in form #FT-KIT that is found at www.kofc.org/forms, Council Reports Form Booklet (#1436) or by contacting the State Free Throw Championship Chairman listed in the State Directory.

Knights of Columbus Soccer Challenge



The Knights of Columbus Soccer Challenge is a competition designed for players to demonstrate the most basic soccer skill – the penalty kick. Open to all boys and girls in your community, ages 10-14, where each player will be allowed 15 shots at the goal from the penalty line (12 yards from the goal). Winners progress to the regional, state and international levels.

The recommended time frame for the Soccer Challenge is:

- **Council Competition – September.** The time and place is the responsibility of each participating Council. The entry form/score sheet and proof of age of each winner are to be forwarded to the District Deputy after the local competition.
- **Regional Competition – October.** The District Deputies of each region are responsible for determining the time and place for their regional competition.
- **State Competition – November.** The time and place will be determined for the State competition by the Soccer Challenge Chairman.

There are to be NO CASH AWARDS of any kind to any winner at any level of competition. This must be adhered to so as not to jeopardize the amateur status of any winner.

More information about and the rules for the Soccer Challenge can be obtained by sending in form #SC-KIT that is found at www.kofc.org/forms, Council Reports Form Booklet (#1436) or by contacting the State Soccer Challenge Chairman listed in the State Directory.

Substance Abuse Awareness Poster Contest



Entries in the Knights of Columbus Substance Abuse Awareness Poster Contest must fall under one of these topics: **Alcohol Awareness and Abuse or Drug Awareness and Abuse**. Each poster must include a slogan reflecting either of the topics and an original visual image. Posters may only be entered under one topic.

The Knights of Columbus Substance Abuse Awareness Poster Contest is open to all young people between the ages of 8 and 14. Contest entrants compete in one of two age groups – **ages 8 through 11, and ages 12 through 14**.

The recommended time frame for the Substance Abuse Awareness Poster Contest is:

- *Local Competition - January*
- *District/Regional Competition – February*
- *State Competition – early March*
- *International Competition – March 31st deadline at Supreme*

More information about and the rules for the Substance Abuse Awareness Poster Contest can be obtained by sending in form #SA-KIT that is found at www.kofc.org/forms, Council Reports Form Booklet (#1436) or by contacting the State Substance Abuse Awareness Poster Contest Chairman listed in the State Directory.

FAMILY ACTIVITIES

Families are the foundation of society and are at the core of the Knights of Columbus. Councils regularly sponsor activities that allow families to spend time together in volunteer activities, faith initiatives and social events. In addition, the Knights of Columbus regularly recognizes the importance of the family and outstanding families. In addition, since its beginnings, the Order has always stood ready to help protect the widows and orphans of its members.

As Knights of Columbus, we are interested in the continuing development of strong, vibrant families throughout our order. To further this theme and recognize families of this type, each council is asked to select a **“Family of the Month”** during the twelve months of each fraternal year.

Knights of Columbus **Family Week** (held in August) is a special opportunity for our Order to celebrate and emphasize the importance of the family through programs that support the Church and the parish and unite Knights with their families and the community at large. These programs should be fun and

enjoyable for all, but also meaningful in their message. Our celebration of the family shouldn't be a private matter. Open it to nonmembers, prospects, parishioners, friends, priests, religious and everyone else in your community. Advertise your events and show the world that families are the backbone of communities and our Order. The Supreme website offers many ways to celebrate Family Week at your council.

Other activity ideas include adopting a needy family, promoting the Supreme program "Fathers for Good", family movie night, and various social family activities. The Supreme Council featured Family Program is "Food for Families".

To be eligible for the State Council's "**Family of the Year**" award, your reports and supporting documents must be submitted before **March 15th** to either State Deputy or State Program Director.

Additional assistance can be obtained by contacting the State Family Chairman as listed in the State Directory.

Food for Families



In these difficult economic times even something as basic as putting food on a table is difficult for some families. The difference between having a nutritious meal and going to bed hungry can be a thin line. You and your brother Knights and families can be that difference and help set the table for people in need by conducting Food for Families programs.

- Contact a local food pantry or soup kitchen to ensure they will be able to receive the food and ask what their needs are. Also, determine if there are specific items that they need.
- Obtain permission to set up the food drive at your parish or a local store.
- Display posters around your parish, community and stores. These posters should include the date, time and location of the drive.
- If you are conducting the event at your parish, hand out flyers to the parishioners as they enter the church and ask your pastor to announce the initiative, or get permission to have a council officer make an announcement before or after Mass.
- Request that a written announcement be included in the parish bulletin. In the announcement ask parishioners to donate nonperishable food items. These items should be brought to Mass the following weekend (you will need to run the informational part of the event on the first weekend and collect the items on the second weekend).
- Another option that can effectively involve all parishioners is a "40 Cans for Lent" program, where every parishioner contributes one can of food for each day of the Lenten season.
- Pass out flyers to shoppers as they enter the store asking them to purchase extra food and to place it in the collection boxes on their way out of the store.
- When collecting monetary donation, make sure to have a secure receptacle in your collection area for cash or checks.
- Place some items in the collection boxes after setting them up so people can see what types of items are needed. Put a sign on the collection receptacle so people who miss the announcement will know what it is for.

Any council that conducts a Food for Families program, and meets the minimum requirements, will receive credit for two lines in the Family section of the Columbian Award (SP-7).

Life Activities

Appoint a “Pro-Life” chair couple to represent your council. Their names should be sent to the **Culture of Life Couple**, listed in the State Directory, **and** recorded on the **Form #365**, “Service Program Personnel Report,” that is to be sent to the Supreme Council by August 1st.

Review the State **Culture of Life guide** and supreme Faith in Action for suggested programs and activities.

KY Special Olympics



Knights of Columbus councils in Kentucky contribute to Special Olympics programs in many ways. Councils contribute more than \$15,000 annually at the state and local level through Tootsie Roll and other donations and participation in events like the Polar Plunge and Truck and Plane Pulls. Knights also provide hundreds of hours of volunteer service at Special Olympics competitions throughout the state.

As part of our ongoing goal to provide financial, spiritual, and emotional support to those less fortunate, the Knights of Columbus has been a strong supporter of the Special Olympics since its inception. Our goal is to help Special Olympics not only become stronger and reach more athletes and communities, so that more people can benefit from their positive, uplifting example. The Knights of Columbus believe that the Special Olympics are nearly unparalleled in their ability to show the intrinsic worth and dignity of every single human being. These games don't just build strength and character among the athletes and participants; it only takes a few moments with the competitors to be inspired by the force of their determination, and the true sense of God's love.

There are many ways in which Councils in Kentucky can become involved in Special Olympics activities.

- Donate at the state or local level
- Participate as a council in any of Special Olympics Kentucky's signature fundraising events
 - Polar Plunge – February/March in Lake Cumberland, Lexington, Louisville, Northern Kentucky and Western Kentucky
 - Plane and Truck Pulls – August/September in Lexington, Louisville, Northern Kentucky and Paducah
- Volunteer at any Special Olympics Kentucky competition. Competitions are held throughout the state in a number of sports. Volunteers are needed in roles ranging from certified officials to finish line greeters and medal presenters. There truly is an opportunity for everyone in every part of the state.

Any council that provides financial or manpower support, and meets the minimum requirements for Special Olympics, will receive credit for two lines in the Life section of the Columbian Award (SP-7).

If you have any questions, about how your Council can help support Special Olympics Kentucky, please feel free to contact me.

Mark Buerger, Chairman
859-338-6075
lexbuerger@gmail.com

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Shining Armor Award



The "Shining Armor Award" is awarded for service to the Order with distinction during the first year of membership. This award is given to those men who exemplify what a true Knight of Columbus is. The concept of the award program is to get new members active in the many facets of the Knights of Columbus as early as possible, maintain that activity, and honor them as a valued member of your council.

To qualify for the "Shining Armor Award", new Knights must during their first year of membership:

- 1) Be involved in at least three council service programs.
- 2) Attend at least three council business meetings.
- 3) Meet with their council's insurance representative.
- 4) Recruit at least one new member.

Keep in mind, the main focus of the program is to get new members actively involved in their council from the very beginning. Qualification cards help new members keep track of their progress toward attaining the "Shining Armor Award" as their Grand Knight verifies each completed requirement.

When the new member has completed all of the qualifications for the award, a "Certificate of Recognition" and the "Shining Armor Award" lapel pin are to be presented to the member by the Grand Knight. These will not only be an honor to those who earn them, but they can also serve as an incentive for incoming Knights to earn the award. This is an excellent program to get new members active in the council as soon as they join the Knights of Columbus.

Flyer #4297, Qualification Card #4292, Certificate #4293 and Lapel Pin #1700 are all available from Supreme Supply.

Knights of Columbus Charities of Kentucky, Inc.

The Knights of Columbus Charities of Kentucky, Inc. is a non-profit corporation and a 501(c)(3) tax exempt organization. Donations to the corporation are tax deductible. It was formed in the early 1990's to promote charitable and educational pursuits, to render mutual aid and assistance to those in need and to support and cooperate with all fraternal, charitable and civic enterprises rendering monetary aid. The membership of this corporation is composed solely of the active membership in good standing of all Kentucky subordinate councils and the Kentucky State Council.

Its affairs are managed by a Board of Directors that are elected from the membership of the Corporation in the manner provided by the by-laws. The governing Board can also make appointments to this Board. The Corporations by-laws are subject to review and approval by the membership. They can be modified only through the amendment process at the Annual State Meeting.

All net proceeds from any fundraiser must be distributed to recognized entities and needy individuals based on grant requests received and voted on by the Board of Directors. Below is sample grant request form. Additional copies are available. Incomplete grant requests from organizations will not be approved. Expenses of the Corporation are only those necessary, reasonable and directly related that attribute to managing the Corporation. The Board of Directors meets at least twice a year (in person and/or virtually on-line) to consider actions on grant requests.

The Corporation is financially sound with its funds coming primarily from a Sweepstakes fundraiser supported by the jurisdiction's subordinate councils. The officers and directors are continually looking at new ways to increase annual income to fund the many charitable requests that it receives. We need our subordinate councils to continue to keep our Charities Corporation serving those in need by continuing their support of our annual fundraisers.

The primary principle of the Knights of Columbus, as we learned in the First Degree, is CHARITY. The Sweepstakes is one of the easiest ways for a Council to raise money for charitable purposes. It requires very little manpower and no investment of any kind. It is a win-win situation for all involved. Sixty-five percent of net receipts are split evenly among participating Councils and K of C Charities. Each Council receives funds based on the number of tickets they sell. The more participation that we have, the more money we will have available to help those in need. The real winners are the needy that are helped at the council level and those that are helped by grants from Kentucky Charities, Inc.

Additionally, the Corporation has invested funds in the Supreme Council's Christopher Fund. The interest derived from this fund will be returned to Kentucky Charities to be used for charitable distribution. In the coming years we will continue to invest in the Christopher Fund to increase our return for greater charitable endeavors.

Requests for funds can be submitted by completing the "Request for Funds" form on the State website.

Contact the Kentucky Charities president, listed in the State Directory, for additional information.

Kentucky Association for Persons with Intellectual Disabilities

The K of C, Kentucky Association for Persons with Intellectual Disabilities is a non-profit corporation in the state of Kentucky and is an IRS 501(c)(3) tax-exempt organization. The Association is administered under the rules, laws and guidelines of the State of Kentucky, IRS, and Supreme Council.

The purpose of this association is to:

- Promote fraternal, charitable, and educational pursuits for the mentally disabled
- Render mutual aid and assistance to the mentally disabled
- Support and cooperate with all fraternal, charitable, and civic enterprises aiding the mentally disabled.

The membership of this Association is composed solely of the active membership in good standing of all Kentucky subordinate councils and the Kentucky State Council. The affairs of this association are managed by a Board of Directors, elected from the membership of the Association in the manner provided by the by-laws of the Association. The Association's by-laws are subject to review and approval by the membership. They can be modified only by an appropriate vote at the State Convention by the Delegates. The Association is financially healthy, but if it is to remain so, we must continue to count on the leaders of the councils.

Each year, usually during the month of October, councils throughout the state have their annual "Tootsie Roll Campaign". Members collect donations from the public and in return give them Tootsie Rolls. All money collected is turned in to the Association. At the present time the amount of money collected by a council, 75% of the net total collected is credited to the council. They can then use that money in any way they see fit to help the mentally disabled. Some councils support "Special Olympics". Others use their money to support local workshops for the mentally disabled or provide for outings for the mentally disabled. The Board of Directors uses the 25% that is left to give grants to qualified groups or associations for the mentally disabled. They also use some of that

money to provide scholarships for mentally disabled to attend summer camps.

It is a win-win situation for all involved. The mentally disabled are helped in many ways not only locally but also throughout the state. The members of the councils that get involved in this activity get the satisfaction of knowing that they are helping those that really deserve help. Councils are showing their community that they are concerned about helping those in need. Everyone wins, there are no losers. If your council is not involved in this endeavor, now is the time to get involved. For more information contact the chairman of the association as listed in the State Directory.

Natural Disaster Funds Program

To fulfill its responsibility of its founding principles, the Kentucky State Council Knights of Columbus has developed a Natural Disaster Funds Program to provide relief to members, their families, and councils because of natural disasters.

A natural disaster is defined as an occurrence such as a tornado, storm, flood, earthquake, drought, pestilence, blizzard, or other situation that causes human suffering or creates human needs that the victims will need mitigation and assistance.

When a natural disaster strikes, it creates a catastrophic situation in which the day-to-day patterns of life of our members, their families or our councils are suddenly disrupted. When a Natural Disaster occurs outside of our KY Jurisdiction, we may offer financial assistance to another State Jurisdiction or to Supreme to assist globally.

The Kentucky State Council has established a natural disaster fund assistance program to do the following:

- Provide victims with immediate financial assistance.
- Provide emergency financial aid-in-kind in the form of clothing, food, shelter, and supplies.
- Assist the victims in attaining referrals from support agencies, such as the Red Cross, St. Vincent de Paul etc.
- Provide advice regarding on how to recover from a disaster.
- Mobilize a fundraising campaign among the state's many councils to help the victims when the disaster is of a large magnitude.

The manner and structure of providing assistance is determined by the unique characteristics of each disaster event. Confidentiality is maintained regarding the specific amount of assistance provided and those that were given assistance.

When you are aware of a natural disaster in your area that has affected Knights of Columbus members, their families or a council that may need assistance, it is imperative that you contact the Natural Disaster Funds Director. When you contact me, I will immediately start mobilizing the program.

The KY Jurisdiction's primary method of funding the Natural Disaster Fund is through the Annual Basketball Slam ticket sales. Not only do the ticket sales provide fund for disaster relief it also provides funding for the local councils.

For additional information contact the Disaster Relief chairman in the State Directory

Father Michael J. McGivney Guild



The Father Michael J. McGivney Guild promotes the cause for sainthood of the founder of the Knights of Columbus, who was beatified on Oct. 31, 2020. Members of the Guild, and anyone devoted to Father McGivney, can play an active role in the cause by praying for his intercession in times of need, especially in cases of serious illness, and reporting to the Guild any favors received.

Membership in the Guild is free and open to anyone who is devoted to Father McGivney and wishes to invoke his intercession and assist in his sainthood cause through prayer. Members receive a quarterly newsletter and are remembered in a weekly Mass offered for their intentions.

Catholic men who wish to live out the vision and mission of Father McGivney are invited to [join the Knights of Columbus](#) and become part of a network of charity, unity and fraternity that serves local parishes and communities.

Father McGivney founded the Knights of Columbus in 1882 in New Haven, Conn., and died at the age of 38 in 1890. His cause for sainthood was opened in 1997, and his heroic virtue was recognized by the Vatican in March 2008, when he was declared a Venerable Servant of God by Pope Benedict XVI.

On May 26, 2020, Father McGivney took another step toward sainthood when Pope Francis approved the promulgation of a decree recognizing a [miracle attributed to his intercession](#). With the approval of this miracle, he was beatified on Oct. 31, 2020, with the title of Blessed.

Another miracle through his intercession is needed for him to be canonized as a saint.

Those devoted to Father McGivney are encouraged to recite regularly the [prayer for his canonization](#), which is available online and on a special prayer card. You may [Report Favors](#) through this website or by email or regular mail at the addresses listed below.

To request a third-class relic or to order devotional items, click on the [order form link](#). Print out the form, fill it out and mail it to the Father McGivney Guild.

The Guild has more than 176,000 members, and you are encouraged to join by filling out and submitting the [online form](#). Please assist in the cause of Father McGivney by spreading the word about this holy and blessed priest. For more information or to request a prayer card:

Father McGivney Guild

1 Columbus Plaza, New Haven, CT 06510

Tel: 203-752-4087

Email: guild@kofc.org

Or the State Guild Chairman as listed in the State Directory

Decency in the Media

The Bishops of Kentucky have requested that the Knights of Columbus take the leadership role on their behalf to combat the flood of pornography that is ravaging our communities. It has become more essential than ever that concerned citizens actively work to combat this pollution. What can your council do about pornography in the media?

Select a member of your council to head up this cause and forward his name to the State Decency in Media Director listed below.

Encourage your council and its members to join various anti-pornography organizations. One of the many organizations is as follows:

Morality in Media
475 Riverside Dr., Suite 239 New York, NY 10115
212 870-3222
www.moralityinmedia.org



Be on the alert that this poison is spreading and notify your council and community about it.

Report violations of community standards to those responsible for enforcing the law. Every violation must be investigated; complaints to the authorities are the most effective single action a citizen can take.

Report all activities of your council in this important area to the State Decency in Media Director:

Public Relations

Public relations, why is it needed? It's needed to advertise our programs, to tell our story, to inform our members, their families and our communities, to recruit new membership and most importantly, **to bring people together**. Assume that you have been appointed as your council's PR chairman. What is involved?

First, determine what the target audience will be. Are you amassing information for distribution to members only? If so, you may have forgotten that family involvement is essential to a healthy Knights of Columbus organization. Two additional and very important elements are your parish communities and your general community. A strategy is necessary, something that helps us channel our energy in a direction that promises the best payoff. Having a clear picture of your target audience will help immeasurably in devising your public relations strategy.

A council newsletter is a great PR tool. It is usually more focused toward the membership. It can also serve the parish and local community by addressing events by these groups and highlighting individuals and groups for accomplishments. One important thing to remember is that no one is going to tell about what your council is doing or going to do. That is why you are the one that needs to get the story told and who better can tell the story than you. You were there when it happened.

Kentucky State Council Website

The internet today has become a key source of information for us and we have heard from many Brother Knights of their desire to use the state website, www.kykofo.com as their one stop source of information for the Kentucky Knights of Columbus.

The state website has a feature packed calendar of events. To help keep this calendar current, and promote Knights of Columbus events, an event request form was added so you can provide event information that can quickly be added to the calendar. The State Directory is available for you to print as needed, as well as the monthly State Newsletter, and different council events held across the state.

This website continues to grow with technology and satisfy the needs of our members, while maintaining the professionalism and usability of site. We look for your input and recommendations for changes and improvements to make this site the best it can be. Please check the website regularly to see your suggestions in action.

Please contact the Webmaster, listed in the State Directory, for information or corrections.

Kentucky State Council Newsletter

The Kentucky State Council brought back the “Kentucky Knights” newsletter in electronic format. The newsletter is emailed to anyone that wants to stay in touch with the officers of the State Council and up to date on upcoming events. In order to receive the newsletter, you need to sign up to be included on the email list. This can be done by going to the State Council website at www.kykofo.com/news/news.htm and following the links.

The newsletter is published on the 15th of every month. If you have something to contribute to the newsletter, it must be submitted by the 10th of the month to ensure that it is included.

For more information, please contact the State Council Newsletter chairman as listed in the State Directory.

In addition to the traditional means of communicating your council’s activities there are many new electronic communication methods that you should utilize.

- Email has replaced the old “phone tree” method of mass communication in many areas. Having your members supply you or your PR contact with their email address will allow you to quickly and effectively get information to the members.
- Facebook has quickly become the most popular social media on the internet. Consider creating a Facebook page for your council and invite your members to join. This gives everyone the opportunity to share information and communicate effectively. Also promote the Kentucky State Council’s Facebook page at www.facebook.com/kentuckyknights
- Create a council website. This is a great way to keep your members up to date about upcoming events and to document previous council activities. Also link to the Kentucky State Council Website at www.kykofo.com for current State Council information.

Please contact the State Public Relations Chairman listed in the State Directory for any help that you may need

Resolution Submission Procedure

The following is the procedure for submitting resolutions to the Kentucky State Council for consideration as stated in Article VI of the Kentucky State Council By-laws.

Section 1. All resolutions to be presented on the State Council floor will be submitted as follows:

- Copy to the State Advocate, who will within ten (10) days file a report with the State Deputy, State Secretary and the Council submitting the resolution regarding legality and constitutionality
- Copy to the State Deputy
- Copy to the State Secretary

Section 2. Resolutions to be presented must be filed not later than March 15th, each year in accordance with Section 1 above and be delivered to councils of the jurisdiction not later than April 15th.

Section 3. Only resolutions which comply with Sections 1 and 2 above may be entered on the council floor.

Section 4. Resolutions must show the date of reading and approval as well as being duly certified by the Grand Knight and Recording Secretary of the council submitting same.

Section 5. Resolutions shall immediately be referred to the Resolution Committee without debate.

Section 6. Resolutions not complying with the above may be considered only when directed by the State Deputy to the Resolution Committee and 2/3rds of the Resolution Committee, by vote, recommend consideration.

By-Laws Amendment Procedure

All amendments to the Kentucky State Council By-Laws must be handled in accordance with the regulations as set forth in Article VI of the same.

No amendments shall be considered unless consent is given by at least 2/3rds of the qualified voting members that are present.

Amendments to the Kentucky State Council By-Laws must be approved by at least 2/3rds of the qualified voting members that are present. The amendment will not take effect until it has been approved by the Supreme Council Board of Directors.

SAMPLE FORMAT

RESOLUTION

Candidacy Declaration for (Name of Candidate)

Whereas, it is the policy of the State Council for a subordinate council, by resolution, to announce the availability of a worthy member for a State Council Office, and

Whereas, the members of (Council Name & Number), in (City/Town, State) consider one of our own members to be immensely qualified to be a member of the team of State Officers, and

Whereas, (Name of Candidate) leadership qualities have been demonstrated by... , and

Whereas, this worthy brother's communication skills have been demonstrated by... , and

Whereas, this worthy brother's administration skills have been demonstrated by... , and

Whereas, this worthy brother continues to work enthusiastically at the council level; therefore,

Be It Resolved, the members of Council (number) are proud and pleased to announce the availability of (name) for State Office; therefore,

Be It Further Resolved, that the State Officers and Delegates of the (number) Annual State Council Meeting in (City/Town, State) on (Month, Day, Year) favorably consider the candidacy of Brother (name) for a State Office.

This resolution was read and approved by Council (number) on (Date).

Signature

Signature

Grand Knight

Recorder

Program Forms

Reference Guide

	Program Name	Form #	Form Name	Due Date	Notes
GENERAL COUNCIL FORMS	All Program Reporting (unless specified below)	10784	Fraternal Programs Report Form	30-Jun	Online Form Council → Supreme Submission by any Knight For any and all program activity
	Columbian Award	SP-7	Columbian Award Application	30-Jun	Council → Supreme Council Submission by Grand Knight
	Service Program Award	STSP	Service Program Award Entry Form	Check with Jurisdiction	Council → State Council Submission by Grand Knight
FAITH	RSVP	2863	RSVP Refund Application	30-Jun	Council → Supreme Council Submission by Council Officer
	Building the Domestic Church Kiosk Holy Hour Into the Breach Rosary Program Sacramental Gifts Spiritual Reflection Pilgrim Icon Program RSVP	10784	Fraternal Programs Report Form	30-Jun	Online Form Council → Supreme Submission by any Knight For any and all program activity
FAMILY	Family of the Month	10784	Fraternal Programs Report Form	15th of the following month	Council → Supreme Submission by any Knight Replaces Form #10668
	Family of the Year	10680	Family of the Year Form	Check with Jurisdiction	Council → State Council Submission by Grand Knight
	Food for Families	10057	Food for Families Refund Application	30-Jun	Council → Supreme Council Submission by Council Officer
	Keep Christ in Christmas	5025	KCIC Poster Contest Entry Form	Check with Jurisdiction	Council → State Council Submission by Grand Knight
	Consecration to the Holy Family Family Fully Alive Family Prayer Night Family Week Good Friday Family Promotion Food for Families	10784	Fraternal Programs Report Form	30-Jun	Online Form Council → Supreme Submission by any Knight For any and all program activity
	Catholic Citizenship Essay Contest	4208	Catholic Citizenship Essay Contest Entry Form	Check with Jurisdiction	Council → State Council Submission by Council Officer
	Free Throw Championship	1598	Free Throw Challenge Score Sheet	Check with Jurisdiction	Council → State Council Submission by Council Officer
	Soccer Challenge	4578	Soccer Challenge Score Sheet	Check with Jurisdiction	Council → State Council Submission by Council Officer
	Hockey Challenge	10854	Hockey Challenge Score Sheet	Check with Jurisdiction	Council → State Council Submission by Council Officer

COMMUNITY

Global Wheelchair Mission Coats for Kids Habitat for Humanity Helping Hands Disaster Preparedness Catholic Citizenship Essay Contest Free Throw Championship Soccer Challenge Hockey Challenge Leave No Neighbor Behind	10784	Fraternal Programs Report Form	30-Jun	Online Form Council → Supreme Submission by any Knight For any and all program activity
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	Program Name	Form #	Form Name	Due Date	Notes
LIFE	Christian Refugee Relief March for Life Mass for People with Special Needs Novena for Life Pregnancy Center Support Silver Rose Ultrasound Program	10784	Fraternal Programs Report Form	30-Jun	Online Form Council → Supreme Submission by any Knight For any and all program activity
	Special Olympics	10784	Fraternal Programs Report Form	31-Jan	Online Form Council → Supreme Submission by Grand Knight Replaces Form #4584
	Ultrasound Program	10716	Ultrasound Application	As Needed	Council → Supreme Council Submission by Council Officer
	Ultrasound Program	10716	Ultrasound Application	As Needed	Council → Supreme Council Submission by Council Officer
	ASAP	11377	ASAP Grant Application Form	30-Jun	Online Form Council → Supreme Council Submission by Grand Knight
STATE COUNCIL FORMS	Service Program Award Winners	SPAW	Service Program Award Winners	1-Jun	State Council → Supreme Council Submission by State Deputy Include: 4 winning STSP forms
	Special Olympics	10784	Fraternal Programs Report Form	31-Jan	Online Form State Council → Supreme Council Submission by any State Officer Replaces Form #4584
	Keep Christ in Christmas	5025	KCIC Poster Contest Entry Form	28-Feb	State Council → Supreme Council Submission by State Deputy 12 per state (2 per age group)
	Catholic Citizenship Essay Contest	4208	Catholic Citizenship Essay Contest Entry Form	15-Feb	State Council → Supreme Council Submission by State Deputy 12 per state (2 per age group)
	Free Throw Championship	1598	Free Throw Challenge Score Sheet	7-May	State Council → Supreme Council Submission by State Deputy 12 per state (2 per age group)
	Soccer Challenge	4578	Soccer Challenge Score Sheet	15-Feb	State Council → Supreme Council Submission by State Deputy

All Program Report Forms not mentioned have been removed. Submission is not required. Forms Include:**Removed Forms:**

#5023 KCIC Poster Contest Participation Form
#4216 Catholic Citizenship Essay Content Participation
Form #4567 Soccer Challenge Participation Form
#FT-1 Free Throw Participation Form
#10071 Global Wheelchair Mission Report
Form
#10675 Coats for Kids Report Form
#10729 Habitat for Humanity Report
Form
#4584 Special Olympics Partnership Profile Report
#10697 March for Life Form
#10668 Family of the Month Form
#10092 Habitat for Humanity Partnership Profile
Report #10243 Family Rosary (*Rosary Program*) Form

State Executive Secretary

The State Executive Secretary is an appointed position rather than an elected one. The person appointed is selected by the State Deputy. It is a job that is important in many ways, not only to the State Deputy but also to the State Council and its members.

The Executive Secretary's primary responsibility is to provide administrative support to the State Deputy. Some of the many duties are:

- Prepare and send out correspondence, reports and other materials to other state officers, program directors, councils and others as directed by the State Deputy.
- Help to setup and prepare for various state meetings throughout the year.
- Assemble and publish a State Directory for distribution at the Organizational Meeting each year.
- Assemble and publish the Program Guide for distribution at the Organizational Meeting each year.
- Publish the Annual Report for the State Convention each year.

To accomplish these many tasks, I will be calling upon many of you throughout the state for your assistance and input. I know that I can count on your help.

The State Directory will be published and emailed to the council Grand Knight and Financial Secretary near the date of the Organizational Meeting. The Directory will be maintained and available at the Kentucky State Council Website which may be found at KYKofC.com. This will be the most up to date edition.

If you have a resignation or change of either the Grand Knight or Financial Secretary or if there is a change in the day, time or place of your council meetings, please notify me immediately so the directory can be maintained. The directory is only as good as the data you provide.

I am available to assist you and I may be contacted at:

Mike Rinehart, State Executive Secretary
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Flemingsburg, KY 41041
606 748-1256
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